

# Insert Web Link

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This tool should *only* be used to insert text links pointing to document not residing within this site (external resources), or to anchors in the current page. For other internal links, please see <Insert/Modify Object>.

This tool will insert a link to the text you selected in the edit area. After selecting a span of text, clicking the button , a window like the right one will popup. You can specify the URL and the target. The default value of target is "Same frame (\_self)". Click

will insert the link and return to the edit area, otherwise

will just return without any modification to the original editing content. URL should start with a protocol (http:// or ftp:// etc), or # if it is linking to an anchor in the current page.